



Service You Deserve. Professionals You Trust.

Tire Technician

Job Description & Statement of Understanding:

- You will be providing tire related services in a Dunn Tire retail store. These services include (not limited to) Mounting, Balancing, Rotating and Repair of passenger tires. In addition, you will participate in the maintenance (cleaning, inventory etc.) of the entire building. You will report to the Store Manager and Assistant Store Manager. Keep in mind that your duty as a Tire Technician comes with much responsibility and trust. Your position is one of the major driving forces in our company.

Requirements:

- i. You are expected to continually grow in you capabilities in order to do a better job. You are also expected to expand your knowledge of other jobs if you want to be promoted with the organization.
- ii. It is mandatory that you maintain a valid driver's license. Any change in status must be reported to your manager.
- iii. Be ready to work your shift 10 minutes prior to your start time and be available to work overtime.
- iv. Be courteous to customers at all times (no foul language, slang, or profanity).
- v. Follow all Dunn Tire procedures as outlined in the Service Team training program (Double check, safety glasses, and work boots).
- vi. Appearance according to Dunn Tire grooming standards. Must wear clean uniform, Dunn hat must be worn properly, shirts tucked in, clean-shaven. Beard/mustache should be neatly trimmed. No jewelry.
- vii. Must be able to repeatedly lift 75 lbs. Approximately 5 feet off the ground.
- viii. Must be able to bend at the knees, and flexible enough to work in awkward positions.
- ix. Must be able to climb ladders to a height of 12 feet.
- x. Must be able to stand and work on your feet for extended periods of time.
- xi. Must be able tolerate fluctuations in temperature and humidity.
- xii. Must be able to work with hands and have the manual dexterity to use misc. hand tools (i.e. hammer, screwdriver etc.).
- xiii. Help with the Warehouse, Equipment, and Shop maintenance.
- xiv. Smoking is not permitted in any Dunn Tire Facility or surrounding areas, **except** designated areas.